



Director's Report  
December 2025

**NEIUG Regional Meeting:** The New England/Northeast Regional Innovative User Group was a great success. We were able to discuss some of our needs and gain consensus within the group of customers, all agreeing on features that we'd like developed. Hopefully in future years we'll see this regional meeting move a bit closer to the NJ area ever so often.

**Time and Print Management RFP:** We've received proposals from all 4 vendors (TBS, Envisionware, Comprise and LibData) and are working through the pricing to create a cost analysis. We've evaluated the vendors' offerings according to our rubric and plan to reach out to schedule one final webinar demonstration of the patron side interface for reserving PCs and printing/payment before making a final decision to recommend to the board.

**Envisionware Demonstration:** We had Envisionware do a demonstration of their Cloud Nine platform along with new Princh wireless and on-premise print management functionality. They brought a release station with coin and bill acceptor to demo along with their software. This equipment has since been shipped back to Envisionware.

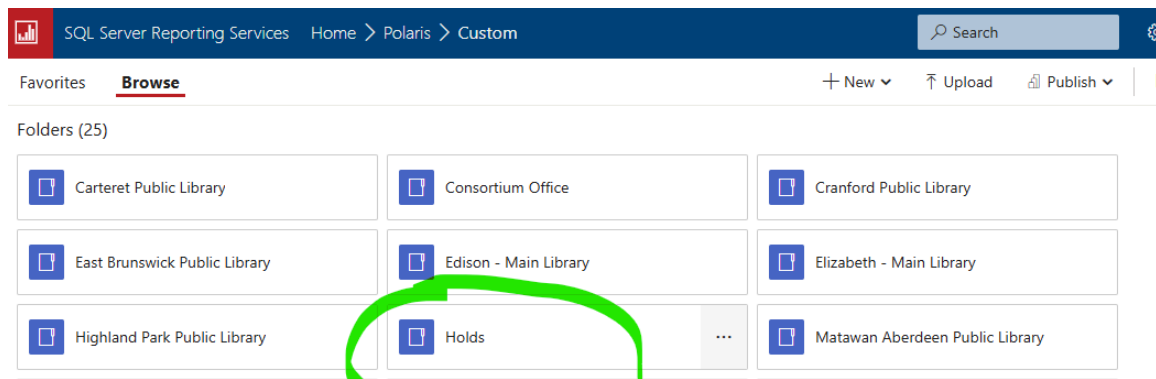
**Google Workspace:** Westfield has officially gone live on our Google Workspace infrastructure. Their data was migrated over from Microsoft Exchange/M365 and we've been providing some initial support and setting changes as needed.

**Importing Student Records:** While assisting a member library with importing of their primary and secondary school student records, Christy and Mei developed a simple form for data gathering to bring some consistency to the process while making it easier each year for member libraries that wish to import student records.

**Museum Key Renewals:** Elisa has reached out to members that have licensed Museum Key through STELLA to process renewals. She's also sending an email to Directors in case any members would like to sign on to this service at our renewal period.

## Document 25-91

**New Reports Available:** Mei has created a suite of new reports that list holds with no available copies (Missing, Withdrawn, Claims Returned/Never Had, Lost, Missing Parts, or Damaged). The new reports can be run by item branch, patron branch or pickup branch. These reports can be found within SSRS under Custom - > Holds.



**New email series:** In collaboration with the bib committee, Tricia has established and shared the first of a series of email blasts for the Committee's "Cataloging Topics". This will be a monthly email that includes informational sheets or infographics covering cataloging policies, guidelines and helpful tips.

**Our next website/intranet:** Jonathan has started researching platforms that can be used for our next website, intranet, and learning management system (LMS). He has installed a local Moodle instance for our office staff to test out the functionality.

**Stackmap Live with Monroe:** We finished working with Stackmap and enabled the integration with Vega Discover for Monroe. It can be used on their collection site: <https://mon.search.stellanj.org>

A screenshot of the Vega Discover collection site for the book 'The Correspondent' by Evans, Virginia. The page shows the book title, author, and publication information. It also displays the book's availability status (Book, eBook, Large Print, eAudiobook) and the location (Monroe Township Public Library). The book is currently 'On hold for patron'. The page also shows the book's call number (FIC EVANS), shelf location (New Material), collection (Adult Fiction), and page count (285 pages; 25 cm). The language is English. The page also shows the book's status as 'Checked out'.

The Correspondent 🔒 ✕

🔍 zoom in   🔍 zoom out   🗺️ entire map

Monroe Township Library  
**FIRST FLOOR**

MONROE TOWNSHIP LIBRARY

Program Room

Meeting Room

Fire Arts

Legend:  
T Bathrooms  
C Cafe  
?

This pin 📍 indicates your item's location on the map


Directions:  
[Please make your way to the Monroe Township Public Library.](#)

This item is in the following Collection:  
 Adult Fiction

Go to the row labelled:  
 35A

Look for this item:  
 FIC EVANS

[Shareable map](#)



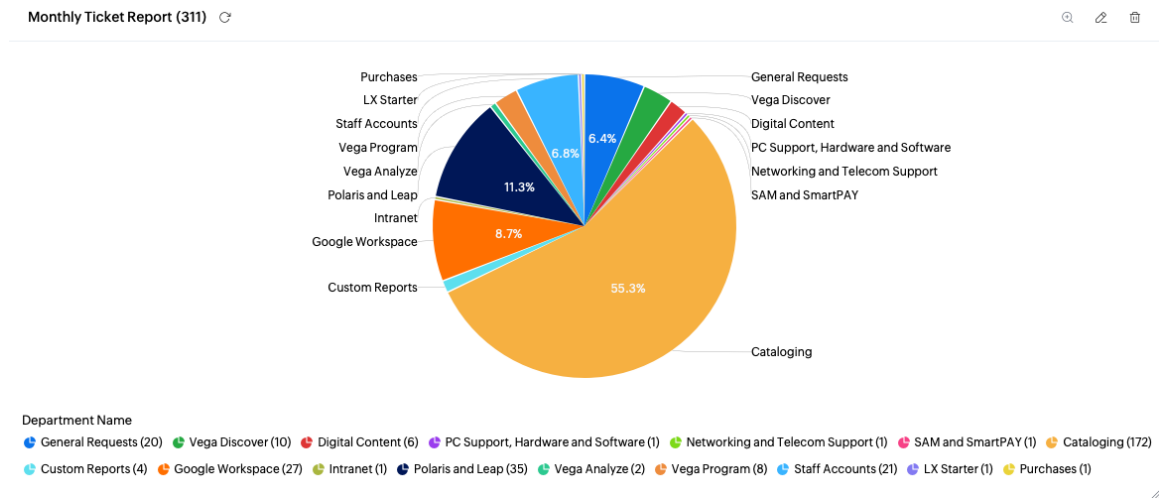
Powered by [StackMap.com](#)

**Stolen LLNJ Delivery Van:** We learned earlier this week that one of the vans that does delivery for LLNJ was stolen at approximately in the early morning on Monday from the parking lot outside their warehouse. We've reached out to LLNJ for more details and they are in conversation with the delivery service. We've already started working on a report of items to keep a lookout for that may have been inside that van. The van contained items from several STELLA libraries, so we're hoping to provide some assistance in determining which items were likely on that van for any necessary claims through LLNJ. We'll closely monitor any items that entered into an "in-transit" status around this time that fail to show up at their destination.

**Brodart / McNaughton Book Leasing:** I've been speaking with Brodart to see what might be possible for STELLA to help coordinate for our member libraries as a result of the B&T shutdown. They are a bit overwhelmed with book orders and are not accepting any new customers at this time, however there is a division – McNaughton – that has book leasing available for new customers. This is a service that provides leased books to public libraries at an average cost of \$18.95 per book with a 20% retention for keeping items for the collection. As a group, I've discussed getting that to a 50% retention for libraries so that they can retain half of the items leased through this program. It provides 18-month and newer best sellers with 86% shipped within 2 days, and the remaining 100% within 3 days. I'll be coordinating a webinar on this service for any libraries that may be interested shortly after the new year.

**OverDrive Renewal and Advantage+:** I've renewed the contract with OverDrive for eLibraryNJ for 2 more years, and was able to negotiate the setup of Advantage+ accounts for all eLibraryNJ/STELLA member libraries at no additional cost or required minimum spend. This will provide the ability for each member library to purchase additional titles/copies for their patron's interests. There will be an informational session scheduled in the first quarter of 2026.

**November Help Desk Statistics – 311 tickets:**



**Statistical Summary Data:**

|                   | November  | October   | Change  |
|-------------------|-----------|-----------|---------|
| Total Bib Records | 1,083,647 | 1,065,640 | 1.69%   |
| Total Items       | 3,405,260 | 3,411,109 | -0.17%  |
| Check Outs        | 337,330   | 353,635   | -4.61%  |
| Unique Borrowers  | 43,502    | 45,682    | -4.77%  |
| Holds Placed      | 43,183    | 44,152    | -2.19%  |
| New Bibs Added    | 3,288     | 7,255     | -54.68% |
| New Items Added   | 9,221     | 14,008    | -34.17% |
| New Patrons Added | 4,586     | 5,477     | -16.27% |

Respectfully Submitted,

Eric P. Lozauskas  
Executive Director